



*State of New Jersey
Department of Labor & Workforce Development
Division of Workers' Compensation*

Workers' Compensation Electronic Attorney Calendar Program

If your firm would like to receive their WC Hearing Calendar notices via e-mail, please complete this form and fax to:
WC Tech MIS Unit, Division of Workers' Compensation at 609-292-3758

The e-mailed Attorney Calendars are available in either "pdf" or **Microsoft Word™** format. The "pdf" version, which is identical to the hard copy mailed calendar, requires the use of Adobe™ Acrobat Reader to view and print. A **free** copy of the software can be obtained by visiting the Adobe website (www.adobe.com). The Word™ version, offered in a single column format, allows users to resize or highlight important elements of their lists. To preview a sample calendar in Word™, please visit the technology page on our website at <http://www.nj.gov/labor/wc/courts.htm>.

Once your application is submitted, you will begin to receive your calendars via e-mail within a week to ten days. The Division will discontinue hard copy mailings to your firm at that time.

If at a later date you would like to change transmission format, add or delete an existing e-mail address, please notify us by sending another copy of this form, indicating that you would like to revise your account.

I am setting up a new account:	Yes ____ No ____	I am revising our existing e-mail account:	Yes ____ No ____
Firm Name: _____			
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Area Code: _____		Telephone Number: _____	
E-mail address(es) to be added: _____			
E-mail address(es) to be deleted: _____			
Transmission format:		PDF: _____	Microsoft Word™: _____

If you have any questions, please feel free to call our technical support unit at **(609) 777-4921**, courts@dol.state.nj.us.

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